



**national treasury**

Department:  
National Treasury  
REPUBLIC OF SOUTH AFRICA

## CHIEF PROCUREMENT OFFICER

Deputy Director-General Level

Remuneration Package R1, 521,591 to R1, 714,074 per annum (All-incl.)

Reference: (Ref. S097/2019)

Pretoria

**The incumbent will be required to:** Modernise the state procurement system to be fair, equitable, transparent, competitive and cost-effective • Enable an efficient, economic, effective and transparent utilisation of financial and other resources including state assets, to improve service delivery • Promote, support and enforce the transparent and effective management of state procurement and the sound stewardship of government assets and resources.

**Qualifications and experience required:** An NQF level 8 (Honours) in Accounting / Management / Supply Chain Management / Finance • A Masters (NQF level 9) in Supply Chain Management qualification will be an added advantage • 8 - 10 years' experience at a senior managerial level obtained in a large-scale public and private sector procurement institution • Knowledge and experience in strategic sourcing, contract administration, and business transformation acumen • Proven experience in successfully transforming and modernising procurement within a large public entity, multi-national corporation and/or government department • Experience with Oracle, SAP and/or other equivalent procurement systems • Proven experience in managing a broad variety of spend categories and an achievement in cost reduction strategies.

**Some key outputs include: Improve performance and efficacy of the state procurement system:** Enhance the national procurement framework, procurement architecture and regulations to be aligned and responsive to government policies • Enhance the state procurement system to address the development of small and medium

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The National Treasury is an equal opportunity employer and encourages applications from women and the persons with disabilities in particular. Our buildings are accessible to people with disabilities.

Applications should be accompanied by a fully completed Z83 (non-negotiable) comprehensive CV in pdf format and originally certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the full name of the position on the subject line of the email, to the e-mail address mentioned.

Kindly note: applications that are not compliant with the above requests will not be considered. The Department reserves the right not to fill the post.

Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Successful candidates will be appointed on probation for the period of twelve (12) months into the prescribed rules

All short-listed candidates will be subjected to personnel suitability checks and the successful candidate will undergo security vetting. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 3 month of the closing date, please regard your application as unsuccessful.



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enterprises (SMEs), public-private partnerships (PPPs), green procurement and sustainable procurement practices • Enhance procurement norms and standards, which includes select item codification, catalogues, category and commodity management • Establish a procurement research capability to support knowledge and information management, which will include procurement data analysis, market trends, forecasts, innovations, business intelligence, category management, classified spend data, process improvement and benchmarks • Improve governments interface with stakeholders (for example, ease of doing business with government, government policy, and strategic partners) • **Procurement governance, monitoring and compliance:** Promote, monitor, assess and enforce compliance with established procurement measures, including procurement policies, regulations, norms and standards • Develop, implement and monitor procurement performance standards and measurement metrics (performance management system) • Monitor the performance of state procurement in respect of achieving 'value for money' and service delivery • Monitor supplier performance • Develop and implement reporting and review systems for procurement-related information • Analyse procurement data to identify unacceptable trends, assist with recommendations and implement corrective measures • Investigate procurement systems and recommend improvements • Investigate complaints/accusations of procurement-related malpractices and facilitate interventions which may include cancellation of bid processes and/or initiation of disciplinary or criminal charges • Establish required organisational and governance structures, and strategic networks for improved collaboration, accountability and transparency • **Strategic procurement for the Government of SA:** Improve the performance and efficacy of the state procurement system as it pertains to strategic procurement, including capital projects, infrastructure and resources • Support the development of the state procurement system to address the development of small and medium enterprises (SMEs), green procurement and sustainable procurement practices • Modernise state procurement by leveraging information technology as it pertains to strategic procurement • Develop and implement a national procurement strategy and/or a framework for critical and high value procurement projects to drive efficiencies and continuous improvement across government • Manage the client interface with National Treasury for all complex, critical, high-value and/or high-risk procurement projects through their full project lifecycle • **Contract management:** Manage transversal and term contracts for common goods and services, critical materials and resources • Manage vendor selection, product selection, vendor management, tender processing and management, catalogue/vendor bulletin database management, management information, and quarterly Gazette publications • **Procurement capacity development and client support:** Develop and implement minimum competencies required to perform procurement functions in government, including processes for the vetting of procurement officers; and career-development practices for procurement officials to maximise their human potential • Develop and implement national interventions that will

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contribute to improved procurement capacity and performance • Promote and maintain a procurement culture that embodies professional integrity and ethics • Provide support to all stakeholders on procurement matters through advice, guidance and technical assistance.

Applications may be sent via e-mail to [Recruit.EXEC@treasury.gov.za](mailto:Recruit.EXEC@treasury.gov.za)

**Closing date:** 27 January 2020 at 12:00 pm.

***Please note: We only accept applications sent via email to the above mentioned email address in a PDF format. The National Treasury no longer accepts hand delivered or posted applications.***

***Please also ensure that you read the full advert for guidance on how to send your applications.***

For further information regarding the positions please visit our careers page <http://www.treasury.gov.za/careers/default.aspx> or contact: Ms Caroline Modibane on 012 315 5092.

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